**Appendix 7**

**People Directorate**

Adolescent Response Team, c/o The Council House, Priory Road, Dudley, DY1 1HF

Tel: 01384 815676

Hi,

My name is .................................................

I have attempted a visit today to talk to ........................................about being missing. I will be trying to make contact again however you can call me to arrange an appointment or a chat on .............................................................

I look forward to meeting with you to talk through any concerns you may have. If in the meantime you need help there is a link to further support from the ‘Runaway Helpline’ service below.

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*If you are still confused, still want to run away or are already away from home, you can call or text for* ***free*** *on* *116 000* *or email us* *116000@runawayhelpline.org.uk**...* ***24 hours a day****, 365 days of the year and we are* ***confidential****.*

*When you call our helpline on 116 000, the team will answer the phone saying, “Hello Services Team”.*

*They are a team of staff and volunteers who are experts at listening and supporting young people and adults who are worried about leaving or who are away from home already.*

Kind Regards,

……………………………..