**APPENDIX 5**

**MISSING SAFETY PLAN TEMPLATE**

**Part A:**

*(To be formulated from supervision discussions, recent assessments or following a significant incident with a child or young person)*.

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| **What is our concern?** |
| *Section to outline the concerns and reason a safety plan is currently being considered. E.g. number of missing episodes, carrying weapons, offending, concerns around exploitation or in response to a specific incident.* *In the section below, consideration can be given to each of the specific risks and any ways in which this can be managed or reduced through the implementation of a safety plan.* *Example completed below in response to the scenario detailed above.* |
| **What are the risk factors?***E.g. to the yp; to staff; in the community; offending; CCE/CSE, mental health; substance misuse; disengaged from services.* | **What are the protective factors?***E.g. aware of consequences; have named contact when in trouble; engagement with key worker/mentor;*  | **How can we reduce the risks to the YP?***E.g. engage in workshop/education; regular room search; text a reminder before curfew; account for clothing; staff have details of family/associates; specialist services; safety plan.* |
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*Once completed, the information above can be used to create an agreement with the young person and their carers/parents to help manage the risks identified. See Part B below.*

**PART B:**

*To be formulated in conjunction with the young person and their carers/parents. The safety plan below should incorporate the risk management measures outlined in Part A above.*

**My Missing Safety Plan**

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| **Dates covered by this agreement:** |  |

This is a plan to outline my free time with my friends. The plan is to help me to be safe when I am out with my friends and to help my Social Worker and carers to understand how they too can help me to be safe. My plan will be reviewed regularly and when I have stuck to the plan, I know that I will be able to increase the amount of free time that I have and work on building up my independence.

**What I will do:**

*Eg: Keep contact; not carry weapons; stay away from trouble; stick to agreed times; not bring weapons back; agree to turn my pockets when return, etc.*

**What my carers will do:**

*Eg: make safety calls; check no weapons, substances returned; feedback to ASW; drop off/pick off as agreed, etc*

**What my Social Worker will do:**

*Eg: review free time/ curfew; share information with YOS, etc*

**Childs’ Missing Safety Plan**

**This plan is for Child, Placement Staff and Social Care to understand how to support Child’s independence, to reduce the need to report him missing to the police and to help try and keep Child safe.**

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| **YP’ Name Job***E.G. Notify placement if not returning; specify where will be stopping (names agreed in advance); contact names given to Staff;* | **Placement Staff***Check in with child, specify time; call if past curfew time; staff will give an hour before reporting missing; during which, check with shared contacts; if no response from child/contacts to confirm whereabouts, report missing, police and EDT;* | **YPA/Social Worker/Other professionals***Agree the curfew time; independence skills; YPA responsibility; schedule of contact; RHI if missing; notify family of safety issues.* |
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| **SIGNED** | **NAME** | **DATE** |
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**CONFIDENTIAL**

***This section is to record information required by professionals involved in supporting the young person. This may include names, addresses and contact numbers of people to contact when the young person is absent or known friends/ associates that carers and other professionals may need to be aware of when implementing the safety plan***.

Child’s known associates and known locations to frequent:

Other associates/possible locations: